Leytonstone Allotment Holders Co-Operative Association Ltd

(Leytonstone Allotment Holders Association)

Minutes of Committee Meeting held at the Quaker Meeting House, Bush Road, E11
Monday 16th February 2026 @ 7.30pm

The meeting commenced at 7.30 pm
ATTENDING : Brian Kavanagh (Chair), Simon Dicey (Treasurer), Linda Kavanagh (Secretary), Ugo Norcaro, David Jump, Sharron Wright, Neil Sinden.
APOLOGIES FOR ABSENCE: John Spears (Lease Trustee), Noemie Kybett, Gertrud Moghal.

1. Minutes of the Last Meeting
The minutes of the committee meeting of 17/11/25, previously approved by email circulation, were signed.
The draft minutes of the AGM held on 19/1/26 were checked for accuracy.

2. Chair's Business & Site Issues
The Chair welcomed committee members back for another year.

Complaints received
Two member complaints had been received and were discussed in detail with a decision as to action reached unanimously.

Plot Inspections for 2026
It was agreed to conduct the first site wide inspection on 11/4/26, as all plots should be under cultivation by that point in the year.

Site Maintenance & projects
It was felt the priorities for this year should be securing the fence where possible; installing the water tanks in storage, dealing with the anthills on the main paths, and rubbish clearance. It was decided to leave any more laying of MoT1 until autumn. Thanks was due to the tenants of plot 85 for clearing and deepening the drainage ditch there. Tree plugs for planting along the boundary fence, ordered from Woodland Trust, were due to arrive 2nd-6th March. It was greed to hold a work party to plant them over the weekend of 14th/15th March.

RHS trip proposal
The chair had looked into this and the maximum free entries would be 55. RHS Hyde Hall was the only practical garden to visit due to distance and traffic. The cost of a 55 seater coach in June would be approximately £1100 giving an approximate cost per member of £25. Smaller coaches were available (37 seater) but would cost more per head as the major overhead for the company was the driver not the vehicle. It had to be acknowledged that if a coach was booked and there was insufficient member uptake, the association might make a loss on the project. It was agreed to email members to gauge definite interest and decide next steps in March.

4. Treasurer's Report
A report covering the period since the last meeting had been circulated in advance of the meeting and was discussed and approved. It was agreed to consider whether having the statement of accounts pre-examined by a volunteer member prior to future AGMs would be of benefit, although it was noted that this would have to be an 'in house' informal process if adopted as it could not alter the legal requirement for the elected Officers to sign the accounts for FCA submission. It was noted that a clear timescale would also be needed to prevent potential delays affecting preparation and despatch of AGM paperwork to members.

5. Secretary's report
A written report had been circulated prior to the meeting.
Applications had been received for an 8x6 greenhouse on plot 118b, for a 4m polytunnel on plot 43 and to keep 2 bee hives on plot 139 (all approved)
15 half Plots were vacant and ready to let as soon as the ground dried up. 5 Plots required rubbish clearance before relet would be possible. The waiting list was currently 78.

6. Any Other Business.
Site water would be turned back on for Easter. Dates for social events would be set at the March meeting. A skip would be ordered in March to start clearing vacant plots, date tbd. The toilet had been serviced after several instances of the driver forgetting to bring the gate key, an eye would be kept on servicing levels.

7. Date of Next Meeting.
Monday 16th March 2026, at the Quaker Meeting House, 7.30pm

The meeting closed at 8.53 pm.